



Parks and Recreation Committee  
**Regular Meeting**  
**Minutes, April 11, 2016; 4:30 PM**  
**Council Chambers**

**ITEM 1**

**CALL TO ORDER:** 4:30 PM – The meeting was called to order by Chair Jeff Dobbs. Committee members present were Eric Ankrom, Greg Veilleux and Committee Liaison Public Works Director Chip Reeves. Others in attendance were Kaitlyn Metcalf of the Coastal Fine Arts Alliance of Maine, Jenny Bishop of the Bar Harbor Chamber of Commerce, Kate Jordan and Gail Leiser, Shaun Farrar and Scott Hammond of the Bar Harbor (MDI) Rotary, Amy Schwartz of the Park Street Community Playground Project, and Heather Sorokin of the HUB of Bar Harbor .

**ITEM 2**

**A. Excused Absence(s):** John Kelly.

**ITEM 3**

**APPROVAL OF AGENDA:** Mr. Ankrom moved, with second by Mr. Veilleux, to approve the Agenda; motion passed (3-0).

**ITEM 4**

**APPROVAL OF MINUTES: Minutes of March 7, 2016.** Mr. Ankrom moved, with second by Mr. Veilleux, to approve the Minutes; motion passed (3-0).

**ITEM 5**

**REGULAR BUSINESS**

**A. Welcome to New Committee Member Greg Veilleux.** Newly appointed Committee member Greg Veilleux was welcomed to the group. His initial term will expire June 30, 2018. With the addition of Mr. Veilleux, this Committee has one remaining vacant seat (YMCA representative).

**B. Major Special Events – Park Use Permit Application.**

**1. Request from the MDI Mortgage Group (as sponsor for Coastal Fine Arts Alliance of Maine) to Hold the Gallery on the Green on the Village Green from 6:00 AM on Saturday, September 17, to 6:00 PM on Sunday, September 18, 2106.**

Ms. Metcalf represented the application on behalf of its application. The application fee, insurance liability certificate and Internal Revenue Service (IRS) non-profit statement have been received.

Ms. Metcalf explained that the Coastal Fine Arts Alliance of Maine is a group of artists from Maine, including approximately less than 50% from Mt. Desert Island. Chair Dobbs said that although this event's sponsor is Bar Harbor-based, the group itself is not. If a group from Bar Harbor wanted one of the six available major event spots, the Committee would probably give preference to the Bar Harbor-based entity. Mr. Metcalf explained that the proposed art show is very similar to that of the Chamber of Commerce, with open selection and juried artists. It draws from the same base pool of artists as the Chamber of Commerce and the YWCA shows. While there is no brick and mortar space in Bar Harbor, the artists are local. The Coastal Fine Arts Alliance of Maine conducted three art shows on the Island in 2015; two in Southwest Harbor and one in Bar Harbor.

Chair Dobbs reviewed the application using the Findings of Fact Sheet. Mr. Veilleux moved, with second by Mr. Ankrom, to approve the application; motion passed (3-0).

**C. Park Use Permit Applications for Minor Special Events.** The Committee, having previewed applications, suspended the reading of the Finding of Facts Sheets for repeating annual events which have no changes, other than date(s) of events.

**1. Request from the Bar Harbor Chamber of Commerce to Hold the Annual Father's Day Concert on Agamont Park from 4:00 PM to 8:00 PM on Sunday, June 19, 2016.**

Ms. Bishop represented the applicant in support of its application. The application fee and insurance liability certificate have been received for this annual event. Mr. Ankrom moved, with second by Mr. Veilleux, to approve the application; motion passed (3-0).

**2. Request from the Bar Harbor Chamber of Commerce to Hold the Annual Seaside Cinema Series on Agamont Park from 7:00 PM to 11:00 PM on Wednesdays, July 13, 20, 27; August 3, 10, 17; and from 5:00 PM to 9:00 PM on Friday, September 23, 2016.**

Ms. Bishop represented the applicant in support of its application. The application fee and insurance liability certificate have been received for this annual event. Mr. Ankrom moved, with second by Mr. Veilleux, to approve the application; motion passed (3-0).

**3. Request from the Bar Harbor Chamber of Commerce to Hold the Annual Village Holidays on the Village Green from 4:00 PM to 6:00 PM on Friday, December 2, 2016.**

Ms. Bishop represented the applicant in support of its application. The application fee and insurance liability certificate have been received for this annual event. Mr. Ankrom moved, with second by Mr. Veilleux, to approve the application; motion passed (3-0).

**4. Request from the MDI YWCA to Hold the Annual Carol Dyer Luminary Evening on the Village Green from 5:45 PM to 9:45 PM on Saturday, August 6, 2016 (Rain Date of August 7, 2016; same times).**

Mses. Jordan and Leiser represented the applicant in support of its application. The application fee and insurance liability certificate have been received for this annual event. Mr. Ankrom moved, with second by Mr. Veilleux, to approve the application; motion passed (3-0).

Mr. Veilleux commended the dedication of the YWCA for this ongoing cancer memorial event.

**D. Park Street Community Playground Project: Shaun Farrar and Scott Hammond [Bar Harbor (MDI) Rotary] and Amy Schwartz Project Update.**

Messrs. Farrar and Hammond and Ms. Schwartz attended to provide an update on the playground upgrade project. The proposed playground layout and fundraising event notices were provided to the Committee. Mr. Farrar said the local Rotary club has committed to fundraising for the project and described some of the fundraising events: May 14 mini-golf tournament at Pirate's Cove Adventure Golf, June 7 memorial golf tournament at Kebo Valley Golf Club, Fish Maine dedicated menu item, GoFundMe, Bar Harbor barter and swap table with raffles. To date, \$33,000 has been raised. In addition, donors may purchase commemorative fence pickets which become part of the playground surround fencing. Chair Dobbs suggested that the Village Improvement Association's (VIA) Hattie and Lynam Trust Fund Grant (\$5,000) might be available; there is an August application deadline.

The existing chain link fence will be replaced with a composite plastic picket fence. Mr. Farrar said that the Code Enforcement Officer indicates the fencing comes under the project permit. Mr. Reeves said that general maintenance (i.e., bark chips, gate maintenance) of the playground is funded under the operations budget. He inquired about the total project cost. Mr. Farrar said the proposed plan by Landscape Structures is estimated at \$175,000, plus costs for concrete foundations for the equipment. Local in kind installation is planned with project start targeted for spring 2017. Ms. Schwartz said when a design at \$100,000 is obtained, it would be brought back to this Committee. Chair Dobbs advised that once the funding and this Committee's construction design approval is achieved, the project would go before the Town Council for approval.

Mr. Veilleux inquired if the Town could realize better pricing. Mr. Reeves responded that no, not at this level. Ms. Sorokin offered the suggestion to contact KaBOOM!, which she said is helpful with fundraising and as a grant writing resource. Mr. Reeves recommended the group let the Cruise Ship Committee know that this is a real project and how it benefits the cruise ship passenger experience. Chair Dobbs offered free bulletin board service on the Acadia Channel through Dobbs Productions.

**E. Dog Waste Bag Station Proposal: Presentation from HUB of Bar Harbor ("HUB").**

Ms. Sorokin presented the HUB proposal. A handout was previously provided to the Committee. The HUB proposes to supply seven privately funded dog waste bag stations and signage to be located next to existing in-town trash cans and at Hadley Point Landing (where there is a carry out policy and no trash receptacle). The signage would indicate the donor and the Town Ordinance (§18-10, Dog Control, Duty to dispose of feces). The HUB requests that the Public Works Department do the installations and remove the used bags.

Discussion addressed the fact that there is an ordinance regarding pet waste in place that is not enforced. Many dog owners that do use bags leave them along the way of their travels, rather than properly dispose of them. The point was made that the responsibility to take care of the issue is that of the pet owner, followed by the animal control officer. Mr. Veilleux has observed that the habitual offenders are local residents who are out with their dogs in the early mornings.

Mr. Veilleux moved, with second by Mr. Ankrom, to recommend the adoption of the dog waste bag station proposal of the HUB of Bar Harbor; motion passed (3-0).

#### **F. Grant Park Improvement Project: Update.**

Mr. Reeves reported that the boundary line agreement has been signed. Plantings which will camouflage the Albert Meadow wastewater pump station that has been upgraded need to be added to the design. VIA President Richard Cough had requested lights, and pricing is forthcoming for that. There are four three-phase power (which can be broken to 220 volts) spare circuits available for lights and irrigation. He asked if the Committee wants that option. Also, the water line needs to be extended. He hopes to provide a design by the end of the month.

Mr. Reeves has met with a representative of the neighboring Balance Rock Inn regarding the drainage issue onto Grant Park. Legally, property owners can drain onto public property. The Town will deal with the issue in the Park.

Town Manager Cornell Knight has directed that the project be bid out for construction as opposed to design-build.

#### **G. Other Discussion.**

- Glen Mary Wading Pool: The swing set will be replaced from the playground equipment line item; new black chain link fencing is replacing the unsafe existing fence at \$17,000 from the Capital Improvement Program (CIP) budget; the pump and bath houses will be shingled at a cost of \$13,000. The Committee voiced no objections.
- Tennis Courts: Individuals have painted pickleball lines on the courts. They did not want to wait for it to be done properly, which is expensive. There is no sign-up sheet in process.
- Harborview Park: The boardwalk is being replaced with pavers.
- Athletic Field and Agamont Park Tree Replacements: The Committee was advised via email twice by Mr. Reeves of the project. The trees at the Athletic Field were rotted and dying. It was noted that the tree at Agamont Park was removed before the insects within could spread to other trees.
- Grant Park Easter Service: The Park Use Ordinance does not address church services.

**ITEM 6**  
**NEXT MEETING DATE**  
May 2, 2016

**ITEM 7**  
**ADJOURNMENT**

The meeting was adjourned by acclamation at 5:23 PM.

Respectfully Submitted,

Suzanne Banis  
Recording Secretary